

MINUTES

USMS New England Local Masters Swimming Committee
Annual Membership Meeting
Embassy Suites by Hilton Boston Waltham
Sunday, October 15, 2017

State of the LMSC

The New England LMSC administers and governs a swimming environment that is enjoying success at many levels, including USMS-registered clubs and workout groups, pool meets, open water events, and educational initiatives such as coaches training and certification, swimmer clinics and Adult-Learn-to-Swim programs. While membership did not grow this past year, many clubs and workout groups are thriving with a broad range of fitness swimmers and competitive swimmers who strive to achieve their personal goals; many participate in and achieve great accomplishments in local, national and international competitions. Thank you to everyone who makes this possible.

The meeting was called to order at 2:18 p.m.

1. Roll Call

NE-LMSC Board Officers

Douglas Sayles (via phone), Chair
Guy Davis, Vice Chair¹
Alana Aubin, Communications Chair
Charlotte Brynn (via phone 3:30 p.m.), Open Water Chair
Laura Dennison, Para-Athlete Chair
Sue Jensen, Officials Chair
Tim Lecrone (via phone), Registrar
Tara Mack, Awards & Recognition Chair
Crystie McGrail, Coaches Chair
Bill Meir, Immediate Past Chair
Al Prescott, Treasurer
Mindy Williams, Pool Sanctions Chair (arrived 3pm)

NE-LMSC Board Club Reps

Doug Bosley, New England Masters Swim Club
Jessica Stokes, New England Masters Swim Club

Others in Attendance

Rick Osterberg, SCY Championship Meet Director
Alford Green (via phone), SCM Championship Meet Director
Tom Phillips
Dan Epstein (arrived 3 p.m.)

¹ The vice chair co-chaired this meeting and acted as the presiding officer on site.

2. Adoption of Minutes – Guy Davis

- The minutes of the 2016 Annual Membership Meeting were unanimously adopted after being moved by Doug Bosley and seconded by Al Prescott.

3. Adoption of Treasurer’s Report – Al Prescott

- Total assets as of 12/31/16: \$44,813.35.
- Current bank account balance: \$48,285.78
- 2016 total revenue was \$23,194.00 and expenses were \$23,335.22. We spent \$6,564.78 less than budgeted.
- Estimated income for 2017 is \$13,000 based on 2,500 members paying \$5 each.
- \$3,850.37 remains from the original Swimming Saves Lives Foundation grant. Local Adult-Learn-to-Swim programs now submit grant applications directly to the SSLF.
 - *Action item: Discuss and vote on using the remaining SSL money to fund worthy, underfunded Adult-Learn-to-Swim programs in New England.*
- The attached Treasurer’s report was unanimously adopted after being moved by Doug Bosley and seconded by Crystie McGrail.

4. Reports, as necessary, from Officers and Committees

- Registrar – Tim Lecrone
 - NE-LMSC membership is flat year-over-year. We have 2,506 members and 21 clubs as of 10/15/2017 vs 2,519 members and 22 clubs for 2015-2016.
 - USMS Convention report: There is discussion around the definition of the Registrar position. There may be changes coming from the national level, including possible dissolution of the Registration committee.
 - 2018 is the fourth year of five annual \$2 national registration fee increases
- Coaches Chair – Crystie McGrail
 - In 2017, focused on running education/networking clinics for coaches.
 - Crystie and 3 other coaches attended the National Coaches Clinic last November with the help of our LMSC scholarship (\$500 per coach) and the understanding that they run two clinics and submit two articles for publication to bring that knowledge back to the LMSC.
 - NCC is every 2 years, so the next one is in November 2018.
 - *Action item: Review scholarship requirements. Possibly improve vetting, require a sponsor, reimburse after coaches do their required articles/clinics.*

- Coach training in Portland had low enrollment this year (15 coaches, 24 ALTS, 6-8 clinic session), so we underspent on Coaches Certification Support. We currently offer \$50 per clinic reimbursement.
 - *Action item: Review a larger clinic reimbursement to incentivize participation and spend the Coaches Certification Support money.*
- Convention report:
 - USMS is switching to a 'Hub City' format for educational clinics. USMS will be in Boston April 14-15, 2018 to run Coaching Level I, II, and III, Clinic training, and ALTS training.
 - Mentee coach option has been added to the High Performance Camp. Coaches apply to the national level. LMSC could provide financial incentive/support.
 - USMS Fitness challenge series starts in 2018. Events: 30 min swim in Feb, 2km in July, 1 mile in Nov. These are separate from the ePostal long distance swims and geared towards fitness swimmers.
 - *Action item: Look at the numbers to see if New England's fitness/competitive swimmer numbers match the national numbers (70% fitness swimmers).*
- 2020 is 50 years of USMS. What can we do to celebrate?
- *Action item: Run an LMSC survey to gauge fitness/competitive swimmers, para athletes, etc.*
- Awards & Recognitions Chair – Tara Mack
 - We did not receive any nominations this year. Perhaps due to insufficient communication.
 - Propose adding an open water award in Frank Wuest's honor.
 - *Action item: Create a committee to make a plan to present some awards in March 2018 at the Harvard meet.*
- Pool Sanctions Chair – Mindy Williams
 - Biggest change from last year was the \$50 fee for Recognized meets. The extra fee has not been an issue and people are sending the money to AI.
 - *Action item: Mindy to inform AI of recognized meets so he knows to expect the money.*
 - We have a stable roster of meets each year.
 - No mini meets have used the new option for one-event membership.
 - Rules changes from convention were sent to meet directors.

- Communications Chair – Alana Aubin
 - 5 email newsletters sent this year so far with 1-2 more coming.
 - In the past 30 days our website had 939 users, 60% of whom were new. Most people come to the site from Facebook or email for a single event listing or recap, then leave. We have 804 members in our Facebook group.
 - For 2018, plan to send 10 email newsletters, 1 every 5 weeks
 - *Action item: Distribute publication schedule for 2018.*
 - Discussion of NEM/NE LMSC Communications redundancy
 - *Action item: Potential working group to develop recommendations*
- Officials Chair – Sue Jensen
 - Meets have been running well and we have enough officials at 18.
 - Convention report (rule changes in effect 9/21):
 - FINA no longer accepts world records from hand timing at all, or semiautomatic as primary. Semiautomatic is accepted as a backup if primary automatic fails.
 - On the freestyle portion of IM and MR, swimmer must turn towards the front before kicking.
 - Priscilla Davis won Keifer Award at USA Swimming convention.
 - *Action item: Work with Tara on an award for officials.*
- Para-Athlete Chair – Laura Dennison
 - Recommends trying a para athlete division at our meets to recognize para swimmers and increase visibility. If that works well, consider submitting a rule change to USMS. To start, work with those that have done this at the high school and collegiate level.
 - Coach training: Have interested coaches observe a Sunday afternoon para practice at South Shore YMCA. 30 mins of competitive practice and 30 mins of learn to swim program. Suggested timeframe: January. Limit to 7 coaches.
 - *Action item: Work to increase visibility of para swim group.*
 - Open questions: How many coaches have worked with para athletes? How can we identify potential para athlete members?
 - *Action item: Working group to help Laura make progress on these issues*

- Open Water Chair – Charlotte Brynn
 - 2018 sanction fee stays at \$100 + \$5/participant, covered by LMSC
 - Convention report
 - OW event directors must be certified by USMS via an online module
 - Swimmers in sanctioned OW events may hold on to a craft (without advancing) or stand up. Rule up to meet director’s discretion.
 - In 2017, we sanctioned 3 OW events and listed 8 OW events on the USMS calendar
 - 2017 objective to increase awareness of OW swimming in New England:
 - Charlotte wrote swimmer profiles, an event profile, articles such as *OW Swimming 101* and *Why OW Swim?* that Alana posted on our website and included in the email newsletter
 - In 2019, the 1- and 5- mile OW National Championships will be at Lake Willoughby in VT. Discussed driving NE-LMSC attendance and possibly sponsoring some aspect of the festivities.
- Chair’s report – Doug Sayles
 - USMS priorities include programming for fitness swimmers program and supporting college swim clubs. How can we in New England reach out to college teams ourselves?

5. Unfinished Business

- a. Bylaws
 - i. Defer review/editing to later meeting. Motion by Al P. to give Doug S. discretion to put together a subgroup to discuss any potential changes. Crystie M seconds. Passes unanimously.
- b. LMSC standards
 - i. There are a few things outstanding. Defer to a later meeting at chair’s discretion.

6. New Business

- a. Stroke Clinics: Doug S. proposes that we put some money towards covering the pool fee for stroke clinics, at least one per state. Doug B. moves to reallocate some LMSC Development money to a stroke clinic development fund. Bill M seconds. Passes unanimously.
- b. Proposal to nationally rename all Local Masters Swimming Committees to Chapters:
 - i. *Action item: Doug S. will draft a rules proposal to be submitted to the USMS Governance Committee and Rules Committee.*
- c. Bill Meier reports that the SSLF has sent requests to LMSCs to help fundraise/donate to the SSLF. He proposes that New England LMSC fund the two

unfunded programs in New England at a cost of \$2000 and further allocate money to the SSLF to help underfunded programs nationwide.

i. Action item: The \$3,850 in remaining ALTS funds from a past SSLF grant to the NELMSC will be returned to the SSLF as follows -- \$2,000 as a directed donation to support the two underfunded 2018 ALTS programs in New England and \$1,850 as a general donation.

d. Al P. moves to stop collecting donations for New England LMSC Hall of Fame via USMS registration. Doug B. seconds. Motion passes.

i. Action item: Tim L. will implement this change to the registration flow.

e. Discussion around sending part of the NE-LMSC membership fees as a donation to SSLF. Doug S. moves to include a question in the LMSC survey about whether people want this in the survey. Al P seconds. Motion passes unanimously.

f. Crystie M. moves that we increase the Championship meet support line item to \$3900 (at \$3 per swimmer, \$1500 for SCM meet and \$2400 for SCY meet) to select and order custom participant medals for Championship meets. Doug S. seconds. Motion passes.

i. Action item: Tara Mack will manage the process of designing and ordering the championship meet medals -- with input from the meet directors -- and will send the medals to the championship meet directors.

7. Election of Officers

a. Immediate past chair position is only for two years. Doug Sayles nominates Bill Meier for an at-large officer role focusing on fitness swimming (i.e., Fitness Chair). Bill accepts the nomination.

b. All other current officers are up for uncontested reelection.

c. Guy D moves to elect the slate of nominees en masse. Doug B seconds. Slate of nominees unanimously elected (results attached).

8. Resolutions and Orders

a. Adoption of 2017 budget

i. Al P. moves to keep the NE-LMSC registration fee at \$5. Doug B seconds. Passes unanimously.

ii. Championship meet support increased to \$3900 (for medals).

iii. Coach certification support increased to \$6,750.

iv. \$3000 moved from LMSC Development to Stroke Clinic Support. LMSC Development fund is now \$2000.

v. Hall of Fame line item reduced to \$0.

vi. Doug B. moves to accept 2018 budget as presented. Tara M seconds. The attached budget was approved unanimously.

9. Adjournment

a. A motion to adjourn was made, seconded, and unanimously approved at 17:22.

**New England LMSC
Officer Election Results
10/15/2017**

POSITION	Officer Name, Club-WOG
Chairperson	Douglas Sayles, NEM-SWMR
Vice Chair	Guy Davis, GBM
Treasurer	Al Prescott, NEM-MAMA
Secretary	Ryan Kleinart, NEM-SWMR
Top Ten Recorder (SCY)	Laszlo Eger, NEM-UNAT
Top Ten Recorder (SCM, LCM)	Jason Eaddy, NEM-CRM
Communications Chair	Alana Aubin, NEM-CRM
Coaches Chair	Crystie McGrail, GBM
Officials Chair	Sue Jensen, NEM-CRM
Registrar	Tim Lecrone, MESC
Pool Sanctions Chair	Mindy Williams, NEM-GSP
Open Water Sanctions Chair	Charlotte Brynn, NEM-STOW
Para-Athlete Chair	Laura Dennison, NEM-CRM
Awards & Recognition Chair	Tara Mack, GBM
Fitness Chair	Bill Meier, NEM-SRPM

NE-LMSC Statement of Revenues and Expenditures			
For the Year Ending 12/31/16			
	Budget	Actual	Difference
REVENUES			
NELMSC Fees and donations	13,000.00	21,722.00	
One Day Registrations		1,290.00	
Workout Group Registrations		182.00	
Interest		0.00	
Total Revenue	13,000.00	23,194.00	10,194.00
Expenditures			
Annual Meeting	2,000.00	-1,633.15	366.85
ASCA Support	4,000.00	-1,350.00	2,650.00
Awards, Recognition and HOF	1,000.00	-132.32	867.68
Bank Fees	100.00	-248.91	-148.91
Championship Meet Support	3,000.00	0.00	3,000.00
Club or W/O Group owed to USMS		-731.00	-731.00
Coaches Budget		-3,825.12	-3,825.12
Communications (email, conferen	800.00	-791.90	8.10
Development Fund	5,000.00	0.00	5,000.00
Hall of Fame Transfers	0	-2,887.00	-2,887.00
National Coaches Clinic	1,000.00	0.00	1,000.00
Open Water	2,000.00	-2,800.00	-800.00
Other Office Supplies	200.00	-1,105.38	-905.38
Para Athlete / Coaches Training	2,000.00	0.00	2,000.00
Pool Recognition Fees	850.00	0.00	850.00
Pool Sanction Fees	350.00	-350.00	0.00
Registrar Compensation	0.00	0.00	0.00
Registration Supplies	500.00	0.00	500.00
Rule Book to Officials	100.00	-108.00	-8.00
Swimming Saves Lives	0	-176.79	-176.79
USMS Convention (6 reg, 1 At La	7,000.00	-6,851.64	148.36
USMS Registration Fees	0	-226.00	-226.00
Website Development	0	-198.65	-198.65
Check from previous years voided		80.64	80.64
Total Expenses	29,900.00	-23,335.22	6,564.78
Net Excess (Deficit) of Revenue Over Expenditures		(141.22)	

Balance Sheet 12 31 2016

NE-LMSC						
Statement of Assets & Liabilities and Fund Balances as of 12/31/16						
ASSETS				LIABILITIES		
Cash - NE-LMSC		39,758.60		Checks written but not cleared, 1287	50.00	
Cash - NE HALL OF FAME		5,054.75				
Other Assets		0.00				
				TOTAL LIABILITIES	50.00	
				FUND BALANCE		
				LMSC Balance as of 12/31/15	39,943.14	
				HOF Balance as of 12/31/15	2,167.75	
				Total as of 12/31/2015	42,110.89	
				LMSC Net 2016 excess (deficit)	(141.22)	
				HOF Net 2016 excess (deficit)	2,887.00	
				Checks voided from previous years	(80.64)	
				TOTAL FUND BALANCE	44,776.03	
				TOTAL LIABILITIES		
TOTAL ASSETS, AS OF 12/31/2016		44,813.35		& FUND BALANCE	44,826.03	-12.68

BUSINESS CHECKING Statement Period 08/31/17 - 09/30/17
NEW ENGLAND MASTERS SWIMMING Account # 47304971504

Balances

Beginning Balance	\$40,144.58	Ending Balance	\$48,285.78
Deposits/Credits	\$150.00	Average Daily Balance	\$41,089.17
Withdrawals/Debits	\$158.80		

Checks Posted

Check #	Date Paid	Amount	Reference
1794	09/26	\$108.00	088970426

1 Check(s) Posted = \$988.80

Account Activity

Date	Description	Credits	Debits	Balance
08-31	Beginning Balance			\$40,144.58
08-29	ATM CHECK DEPOSIT N381 353	\$150.00		\$40,294.58
08-29	CHECK 000000001794		108.00	\$39,986.58
09-30	Ending Balance			\$48,285.78

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS
 CALL OUR BUSINESS CUSTOMER CONTACT CENTER AT 1-877-768-1145 OR WRITE TO THE BANK
 ATTN: BUSINESS CUSTOMER CONTACT CENTER
 Santander Way, RI 02915
 East Providence, RI 02915

Please contact us if you think your statement or receipt is wrong or if you need additional information about a transfer on the statement or receipt. We must hear from you no later than 30 days after we sent you the FIRST statement on which the error appeared.

ending Balance 48,285.78
 deposits 0
 checks 48,285.78
 1373 851.77
 1287 50.00
 911.77
 \$47,374.01 ✓

Hall of Fame

BUSINESS CHECKING Statement Period 09/01/17 - 09/30/17

NEW ENGLAND MASTERS SWIMMING Account # 26900170064

Balances

Beginning Balance	\$5,054.75	Ending Balance	\$5,054.75
Deposits/Credits	+\$0.00	Average Daily Balance	\$5,054.75
Withdrawals/Debits	-\$0.00		

Account Activity

Date	Description	Credits	Debits	Balance
09-01	Beginning Balance			\$5,054.75
09-30	Ending Balance			\$5,054.75

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS
 CALL OUR BUSINESS CUSTOMER CONTACT CENTER AT 1-877-768-1145 OR WRITE TO THE BANK
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 East Providence, RI 02915

Please contact us if you think your statement or receipt is wrong or if you need additional information about a transfer on the statement or receipt. We must hear from you no later than 30 days after we sent you the FIRST statement on which the error appeared.

4:08 PM
 10/13/17
 Accrual Basis

New England LMSC
Balance Sheet
 As of October 13, 2017

	◇ <u>Oct 13, 17</u> ◇
ASSETS	
Current Assets	
Checking/Savings	
NELMSC	▶ <u>47,374.01</u> ◀
Total Checking/Savings	47,374.01
Accounts Receivable	
Accounts Receivable	<u>50.00</u>
Total Accounts Receivable	50.00
Other Current Assets	
Undeposited Funds	<u>25.00</u>
Total Other Current Assets	<u>25.00</u>
Total Current Assets	<u>47,449.01</u>
TOTAL ASSETS	<u>47,449.01</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	24,589.64
Unrestricted Net Assets	15,081.64
Net Income	<u>7,777.73</u>
Total Equity	<u>47,449.01</u>
TOTAL LIABILITIES & EQUITY	<u>47,449.01</u>

NE-LMSC Budget 2017 and Status		Subtotals		Actual To Date	Difference
Estimated Income	program income dues	13,000.00		8,858.00	
	one day registrations			1,770.00	
	Service fees			250.00	
	w/o group registrations			41.00	
Total		13,000.00		10,919.00	(2,081.00)
Expenses					
	Annual Meeting	2,000.00		0.00	2,000.00
	Awards, Recognition and HOF	1,000.00		0.00	1,000.00
	Bank Fees	100.00		0.00	100.00
	Championship Meet Support	3,000.00		0.00	3,000.00
	Coaches Budget	2,500.00		0.00	2,500.00
	Coaches Certification Support	4,000.00		700.00	3,300.00
	Communications (email, conference call)	800.00		0.00	800.00
	Development Fund	5,000.00		0.00	5,000.00
	HOF Earmarked Transfers	0.00		0.00	0.00
	National Coaches Clinic	1,000.00		0.00	1,000.00
	Open Water – Sanction Fees	2,000.00			2,000.00
	Other Office Supplies	200.00		500.00	(300.00)
	Para Athlete / Coaches Training	2,000.00		0.00	2,000.00
	Pool Recognition Fees	850.00		200.00	650.00
	Pool Sanction Fees	350.00		0.00	350.00
	Registrar Compensation	0.00		0.00	0.00
	Registration Supplies	500.00		76.70	423.30
	Rule Book to Officials	100.00		144.00	(44.00)
	Swimming Saves Lives	0.00		0.00	0.00
	USMS Convention (6 reg, 1 At Large)	7,000.00		1770.57	5,229.43
	USMS Registration Fees	0.00			0.00
Total		32,400.00		3,391.27	29,008.73

SSL

4:23 PM

10/13/17

Accrual Basis

New England LMSC Class QuickReport

January 1, 2000 through October 13, 2017

Type	Date	Num	Name	Memo	Amount
Swimming Saves Lives					
▶ Deposit	12/26/2013			Swimming S...	5,000.00 ◀
Check	04/21/2014	1248	Sports and Fitness...	SSL GRant	-860.00
Check	05/14/2014	1249	Harvard University	SSL Grant	-300.00
Check	05/14/2014	1250	Sue Jensen	SSL Grant	-672.89
Check	05/14/2014	1251	Just Ducky Aquati...	SSL Grant	-192.00
Check	06/04/2014	1253	Bill Meier	SSL Grant	-730.95
Check	06/04/2014	1254	YMCA of Martha's...	SSL Grant	-300.00
Check	06/04/2014	1255	The Swimming Hole	SSL Grant	-250.00
Check	06/04/2014	1256	Tara Swinchatt	SSL Grant	-42.00
Check	09/03/2014	1261	Kilpatrick Athletic C...	SSL Grant	-500.00
Deposit	03/26/2015			USMS Swim...	5,000.00
Check	04/04/2015	1277	Daniel Karp	SSL Video	-600.00
Check	05/21/2015	1302	Sports and Fitness...	SSL	-860.00
Check	05/21/2015	1303	Jonhson State Col...	SSL	-315.00
Check	05/28/2015	1304	Harvard University	SSL	-100.00
Check	05/28/2015	1305	The Swimming Hole		-250.00
Check	05/06/2016	1329	Anne Galliher	SSL	-176.79
Total Swimming Saves Lives					<u>3,850.37</u>
TOTAL					<u><u>3,850.37</u></u>

NE-LMSC Budget 2018		Subtotals	Totals	Cost Per Member
Estimated Membership			2,500.00	
LMSC Fee			5.00	
Estimated Income			12,500.00	
Expenses				
	Annual Meeting	2,000.00		0.80
	Awards, Recognition and HOF	1,000.00		0.40
	Bank Fees	100.00		0.04
	Championship Meet Support	3,900.00		1.56
	Coaches Budget	2,500.00		1.00
	Coaches Certification Support	6,750.00		2.70
	Communications (email, conference call)	1,000.00		0.40
	Development Fund	2,000.00		0.80
	National Coaches Clinic	2,000.00		0.80
	Open Water – Sanction Fees	2,000.00		0.80
	Other Office Supplies	200.00		0.08
	Para Athlete / Coaches Training	1,000.00		0.40
	Pool Recognition Fees	650.00		0.26
	Pool Sanction Fees	350.00		0.14
	Registration Supplies	500.00		0.20
	Rule Book to Officials	150.00		0.06
	Stroke Clinic Support	3,000.00		
	USMS Convention (6 reg, 1 At Large)	7,000.00		2.80
Total Expense			36,100.00	13.24
Estimated surplus (deficit)			(23,600.00)	(8.24)